

## DUNDEE FC SUPPORTERS' SOCIETY LIMITED

### Election Rules Policy – 1<sup>st</sup> October 2025

1. This document, along with the timetable and official ballot paper as specified hereunder constitute the Election Rules, Regulations and Procedure and is drafted in accordance with existing constitution of the Dundee FC Supporters' Society Limited. The purpose of the Election Rules Policy is to ensure that the elections for Society board members are conducted in a democratic manner in accordance with this policy & the Society Rules.
2. During the election period the Election Management Group (EMG) will ensure that the election is run in accordance with this Election Rules Policy on behalf of the members of the Society
3. The EMG will comprise of an odd number of persons and any decisions taken will be by majority vote and recorded.
4. The EMG will appoint a returning officer from its number.
5. Any society member serving on the EMG shall be eligible to nominate candidates, but may not vote or stand in the Election.
6. Polling for the election is to run by an independent Election Management Group, subject to this Election Rules Policy. The results as determined by the EMG and their interpretation of this policy, subject to any appeal as provided for herein are final.
7. Election details will be posted on the Society website. The timetable and official ballot paper will also be posted on the Society website and these will comprise part of the Election Rules, Regulations and Procedure.
8. All nominations must be made on the official nomination form made available to members, signed by the member (Hand signed or digital), and emailed by the deadline specified in the timetable to the EMG Address [Dee4LifeElection@hotmail.com](mailto:Dee4LifeElection@hotmail.com). No nomination forms emailed after the deadline will be counted. A minimum of 2 proposers is required. Each member may only propose one candidate. A signed email of nomination from a member is an acceptable substitute for a manuscript signature on a candidate's nomination form.
9. All nomination forms shall be retrieved by a member of the EMG from the EMG email address at the close of the nomination period specified in the timetable (2pm on Friday 14 November 2025).
10. The EMG will verify that nominations are from members and check for "multiple nominations". If multiple nominations are found then the candidate that submitted their nomination form first shall be accepted. Thereafter a nomination form containing a further Candidate nomination by the same member will be rejected.
11. In signing the nomination form or ballot paper, candidates and members are bound by the terms and conditions of the election rules and regulations.
12. Candidates are also self-certifying that they comply with the following rules of the constitution:  
Rule 61 No candidate can stand who:
  - a) is subject to a bankruptcy order or has in place a composition with their creditors;
  - b) is subject to a disqualification order made under the Company Directors Disqualification Act;
  - c) has been convicted on indictment for an offence (other than a spent conviction as defined by the rehabilitation of offenders Act 1974);

- d) is or may on the basis of medical evidence be suffering from mental disorder
- e) fails to abide by any rules for the conduct of elections made by the Society Board (SB)

13. All votes must be cast on the official ballot paper made available to members, signed by the member, and must be emailed by the deadline specified in the timetable to the EMG email address. No ballot papers received after the deadline will be counted.

14. All ballot papers shall be retrieved by a member for the EMG from the EMG email address at the close of the ballot specified in the timetable.

15. The EMG will verify that votes are from members and check for 'multiple votes'. If multiple votes are found then the first vote submitted will be accepted. Thereafter a ballot paper containing a further vote by the same member will be rejected.

16. Election results will be determined by the EMG in line with the first past the post system.

17. The results will be communicated by email to the SB by the returning officer and communicated to members on the Society website.

18. During the election the EMG, or SB members, cannot provide advice in such a capacity to voting members as to the suitability of any candidates on behalf of the Society. Any opinion, or advice provided, should be taken as provided in a personal capacity.

19. Complainants have the right of appeal to the EMG, and then through the complaint's procedure detailed in Society Rules.

20. Appeals must be made in writing to the EMG and must arrive at the email address specified not later than three working days after the announcement of the ballot results to members.

21. All communication regarding Election Rules Policy and results should be addressed to the EMG, via email at the EMG email address or to [contact@dee4life.com](mailto:contact@dee4life.com).

22. Should any candidates contravene the election rules the EMG shall judge whether a disqualification shall apply.

23. The SB will decide what action, if appropriate, may be taken should disqualification occur.

24. Should the election not produce sufficient elected SB members to fill all vacancies on the SB, the casual vacancy rules shall apply.

25. All candidates shall leave their contact details with the EMG.

26. The EMG shall publish a manifesto document based on candidates' manifestos submitted with the Nomination forms.

27. The EMG will be responsible for circulation of the manifesto document with ballot papers.

28. On a membership-wide basis, campaigning will be restricted to this publication, no further election campaigning material will be circulated to all members. Other than this personal campaigning is allowable.

29. All candidates can submit an election manifesto of up to 200 words to the EMG by close of nominations. The Candidate's name need not appear in these works. Acronyms, pseudonyms, and slang will be at the discretion of the EMG.

30. All the candidates' manifestos are to be received in written form, typed, and proof read before issue. The number of words counted shall be decided using Microsoft Word.

31. If a candidate's manifesto has more than the permitted two hundred words, it will be truncated at 200 words and text will be inserted below stating: "The Candidate's Manifesto has exceeded the permitted two hundred words and has therefore been truncated".

33. Candidates' manifestos written in the third person shall be accepted.

34. Candidates and nominees can only put their real names on nomination documentation. No nicknames will be accepted.

35. Candidates must not in their manifestos: make threats or insults; use derogatory or abusive language; or make statements which discriminate by reason of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

**Election Timetable 2025:**

<i>Item</i>	<i>Timeline</i>
Canvass nominations for elected posts	6 to 13 November
Deadline for receipt of nomination for elected posts	2pm on Friday 14 November
Notification of Election	Afternoon of Friday 14 November
Ballot papers available, along with manifesto documents*	15 to 22 November
Deadline for receipt of ballot papers	5pm on 22 November
Announcement of ballot results at AGM	Saturday 29 November

\*If the number of candidates does not exceed the number of vacancies arising, there shall be no need for a ballot, the nominees shall be deemed to be appointed, and this will be communicated by the returning officer. Ballot papers and manifesto documents will be available to download from the society website [www.dee4life.com](http://www.dee4life.com)